



CHC52015 DIPLOMA OF COMMUNITY SERVICES

Course **OUTLINE** for Smart and Skilled

This qualification focuses on the roles of community services, case management and social housing workers involved in the managing, co-ordinating and/or delivering of person-centred services to individuals, groups and communities.

At this level, workers have specialised skills in community services and work autonomously under broad directions from senior management. Workers are usually providing direct support to individuals or groups of individuals. Workers may also have responsibility for the supervision of other workers and volunteers and/or case management; program coordination or the development of new business opportunities.

Entry REQUIREMENTS

for Smart and Skilled 2019 (NSW Government Subsidised Training)

There are no academic pre-requisites for the CHC52015 Diploma of Community Services. But you need to have reasonable English language, literacy and numeracy to successfully complete the course (LLN). In addition, a Police Clearance Certificate and working with children check (Disability Stream) is mandatory prior to your work placement; you must undertake a Federal Police Check (AFP) or NSW Police check (it must be no less than 3 years old).

Needs to be a Australian citizen or permanent resident or humanitarian visa and must be 15 Years or Older, and must live or work in NSW. Entry Requirements in detail can be found on Smart and Skilled Student Handbook and Fee Administration Policy 2019 on website www.nta.edu.au under funded course section.

Note: As part of work placement, the students must be **physically be able to do moderate amount of lifting using the appropriate equipment. The students should not have any mobility, hearing, and vision problems to carry out duties efficiently in aged care, acute care and community care settings whilst at placement.*

Who should do this COURSE?

People pursuing a career in a facility such as a respite or aged care; residential services, rehabilitation programs; clinical settings; home based outreach; centre-based programs; or supporting people in employment.

Graduates may seek employment in the following jobs:

- Community services worker
- Group facilitator
- Youth officer
- Welfare worker
- Case worker
- Early intervention worker
- Program coordinator
- Support facilitator
- Client service assessor

Course DURATION

This course is 104 weeks for one stream

- Distance learning of 10-20 hours a week over 104 weeks
- Work placement of 100 hours in total to be carried out over the period of 11-12th month of year 1 and Year 2.

See the website for our intake dates or ring the office for details.

Course LOCATION

All training is held at our office at Burwood which is right next to the railway station. Work placements will be selected where possible to meet your travel needs.

Assessments

As this is a nationally recognised qualification, you will be required to successfully complete all units to a standard to ensure that you are job ready.

Each unit contains assessments which include:

- Practical demonstrations where you will be observed by one of our assessors in a simulated environment and in your work Placement
- Knowledge based tests which contain written short answer questions
- Small projects which contain written tasks for you to investigate and complete in your own time.

Note: You must be deemed competent with each unit in order to receive your qualification.

Course DELIVERY

Delivery is a combination of methods to cover the theory and practice requirements:

- Workshops for developing your theory
- Demonstrations, instructions in a simulated environment to give you that valuable practice. Self-paced study and support to embed your learning
- Work placements to apply your skills

You will be trained in the use of Manual handling equipment and other equipment such as:

- Lifting hoist, Stand up Lifter, Pelican Belt, Slide Sheet, Electric bed, & Wheelchair.
- Blood sugar testing equipment, Blood Pressure, Pulse Oximeter etc.

Work Placement at a Community Service facility/Aged Care/Disability Centre is arranged with you and you will receive the support of one of our mentors to ensure this opportunity is a rewarding experience. For work placement, students have to wear Black/blue trousers and black closed shoes, we will provide you with a NTA Polo T-shirt.

Pathways

This is only the start of your academic journey

After achieving the Diploma of Community Services you have a number of pathway options. You can complete apply for Community Service Degrees or Nursing at university.

Recognition of Prior Learning (RPL) and CREDIT TRANSFER

You may have developed a number of skills in community care, through previous employment opportunities, life experience or formal studies. If this is the case, then you should ask about recognition of prior learning. This may shorten your course. For example, if you hold a current First Aid Certificate from a recognised RTO you will be given credit for the first aid unit.

Study units and QUALIFICATION

Our course has been designed to meet the requirements for the CHC52015 Diploma of Community Services.

It contains 16 Units; 8 Core units and 8 Elective units:

CORE UNITS:

UNIT CODE	UNIT NAME	
CHCCCS007	Develop and implement service programs	
CHCCOM003	Develop workplace communication strategies	
CHCDEV002	Analyse impacts of sociological factors on clients in community work and services	
CHCDIV003	Manage and promote diversity	
CHCLEG003	Manage legal and ethical compliance	
CHCMGT005	Facilitate workplace debriefing and support processes	
CHCPRP003	Reflect on and improve own professional practice	
HLTWHS004	Manage work health and safety	

ELECTIVES WE OFFER:

UNIT CODE	UNIT NAME	
CHCCCS004	Assess co-existing needs	
CHCCSM004	Coordinate complex case requirements	
CHCCSM005	Develop, facilitate and review all aspects of case management	
CHCCSM006	Provide case management supervision	
CHCDIS005	Develop and provide person-centered service responses	
CHCAGE001	Facilitate the empowerment of older people	
CHCDIS008	Facilitate community participation and Social Inclusion	
CHCDIS010	Provide Person-Centred services to people with disabilities with Complex Needs	

Cost of the COURSE

Please look at the Notification/Reporting of enrolment policy, Smart and Skilled Student Handbook and Fee Administration Policy 2019 under Smart and Skilled on the website www.nta.edu.au under funded course section. For the entry requirements in detail and the amount of fees you might be paying is based on the circumstances (If you are eligible for Concessions).

For more DETAILS

Visit www.nta.edu.au or Email: info@nta.edu.au

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Our friendly staff are waiting for your call